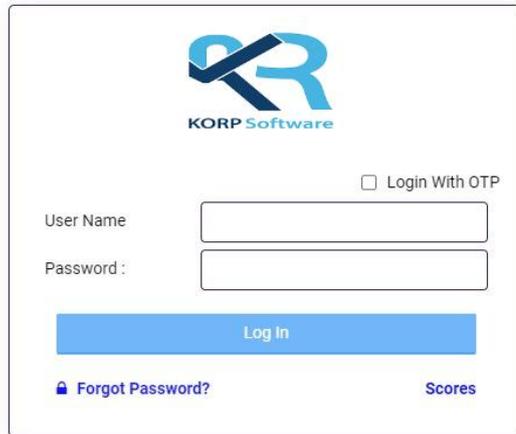




Closure Journey

Outlined below are the steps constituting the workflow for the Closure.

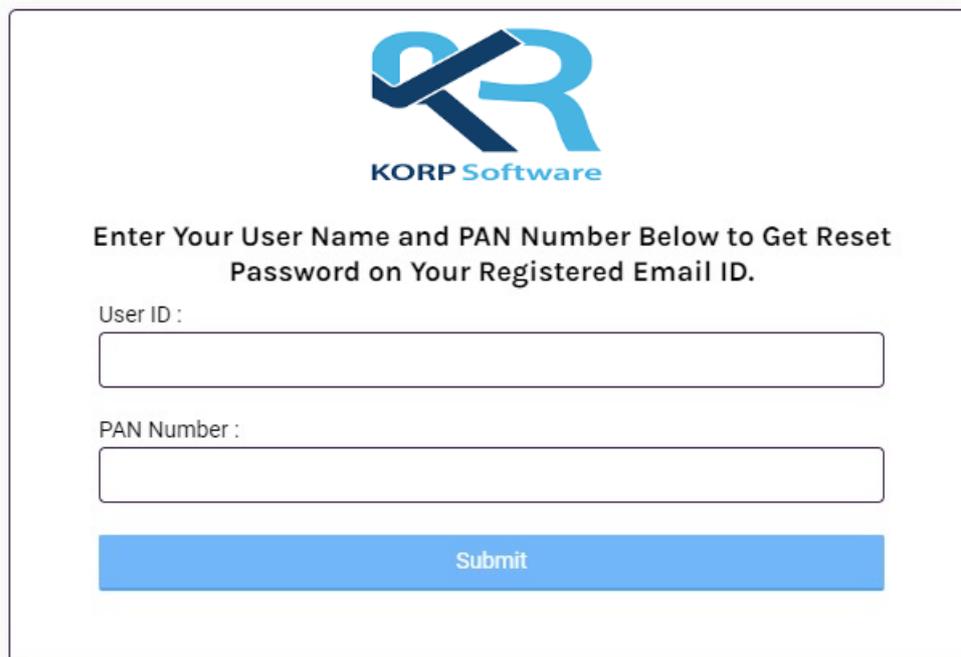
- 1. Closure Login with username and password:** The username will always be the client code, and a password is also required for login.



The login form features the KORP Software logo at the top. Below the logo is a checkbox labeled "Login With OTP". The form includes two input fields: "User Name" and "Password". A blue "Log In" button is positioned below the password field. At the bottom left, there is a link for "Forgot Password?" with a lock icon, and at the bottom right, there is a link for "Scores".



Click on the 'Forgot Password' option if you have forgotten your password.



The password reset form features the KORP Software logo at the top. Below the logo is the instruction: "Enter Your User Name and PAN Number Below to Get Reset Password on Your Registered Email ID." The form includes two input fields: "User ID" and "PAN Number". A blue "Submit" button is positioned below the PAN Number field.



A temporary password will be sent to your registered email ID. Log in using this password and change it to a permanent one through the admin upon login.

For Closure login with OTP: Enter the registered mobile number and trading code; the username will be fetched automatically. Then, click the 'Send OTP' button on the right side of the trading code dropdown. The OTP will be sent to your registered mobile number. Enter the OTP in the OTP section and log in.

The image is a screenshot of a web application's login page. At the top, there is a blurred header area. Below it, there is a checkbox labeled "Login With OTP" which is checked. The form contains the following fields: "Mobile No" with a text input field; "Trading Code" with a dropdown menu and a "Timer: 01:43" indicator; a message "An OTP has been sent to your mobile no."; "User Name" with a text input field; and "OTP:" with a text input field. At the bottom of the form is a blue "Log In" button. Below the button are two links: "Forgot Password?" and "Scores".



2. **Admin Login:** Click on the 'Change Password' button mentioned at the top right. Enter the password you received in your registered email ID during the 'Forgot Password' process, and then enter the new password you wish to set.

Client Dashboard

HO7987 - EVANS EMMANUEL CHRISTIE		Open Date	28/10/2021
Branch		Father/Spouse Name	EMMANUEL M CHRISTIE
Sub Branch		Annual Income	Between Rs. 1 to 5 Lac
RM/TL		PAN	
Gender		Date of Birth/Incorporation	20/09/1978
Group Code		Mobile No	
Email Id		Aadhaar No	
Payment Mode		Client Status	Active
Address		FATCAFlag	Y
Trading Software		Net worth	
Modify Remark			

Financial Summary*

Financial Balance	Other Deposit	Margin Pledge	Pledge Limit	Cash Margin	Margin Due	Free Funds
0.00	0.00	0.00	0.00	0.00	0.00	0.00

Scripwise Holding

Change Password

Old Password

New Password

Change Password

Then click on the 'Change Password' button to change the password. Re-login with the new password by clicking on the 'Go To Login' button.

Change Password

Your Password Change Successfully, Please Login Again.

Go To Login

3. **Start the Closure steps now:** Click on the 'Request' dropdown, and then click on 'Account Closure button'.

If the holding is available, it will be displayed on the screen with the option to mark "YES" or "NO".

The screenshot shows a sidebar menu on the left with 'Request' and 'Account Closure' highlighted. The main form is titled 'Exchange/Segment Detail' and includes a 'Pending Requests' button. The form has several sections: 'Exchange/Segment Detail' with checkboxes for Equity, FNO, Commodity, CUR, and MF; 'BOID' with a text input field; 'Remark *' with a text area; and 'Depository Selection To Trasfer' with radio buttons for CDSL and NSDL, DP ID, Client ID, and a file upload section. A red box highlights the text 'Holding Avialable in DP : Yes'.

4. **If the holding is not available, simply enter the remark and click the "Continue" button to proceed.**

The screenshot shows the same 'Exchange/Segment Detail' form as above, but with 'Holding Available in DP : No' and 'Account Closure' entered in the Remark field. A red box highlights the 'CONTINUE' button at the bottom right.

5. **When the holding is available**, enter the remark, DPID, and BOID to which the holding needs to be transferred. Attach the client master file in PDF format, then click the "Continue" button to proceed.

Exchange/Segment Detail

Equity FNO Commodity
 CUR MF
 CDSL (██████████)

BOID: ██████████ Holding Available in DP : Yes

Remark *
Account Closure

Depository Selection To Transfer

Provide the depository details where you wish to transfer the holding of your current account, required when account has holding available in DP.

CDSL NSDL

DP ID * Client ID

Upload e-signed Target DP Client Master *
PDF without password and up to 10 mb of size.

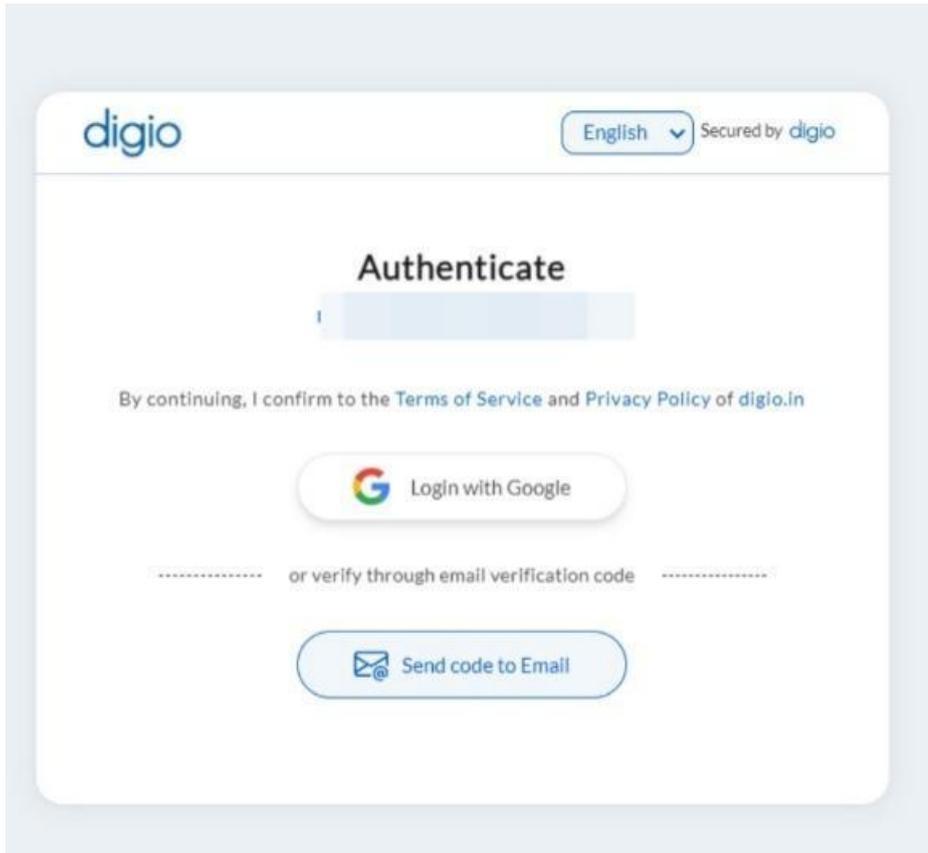
CRM.pdf

 Pending Requests

6. E-sign Process

E-Sign

Digitally sign your Account Closure application. We will send Esign link to your email as well.

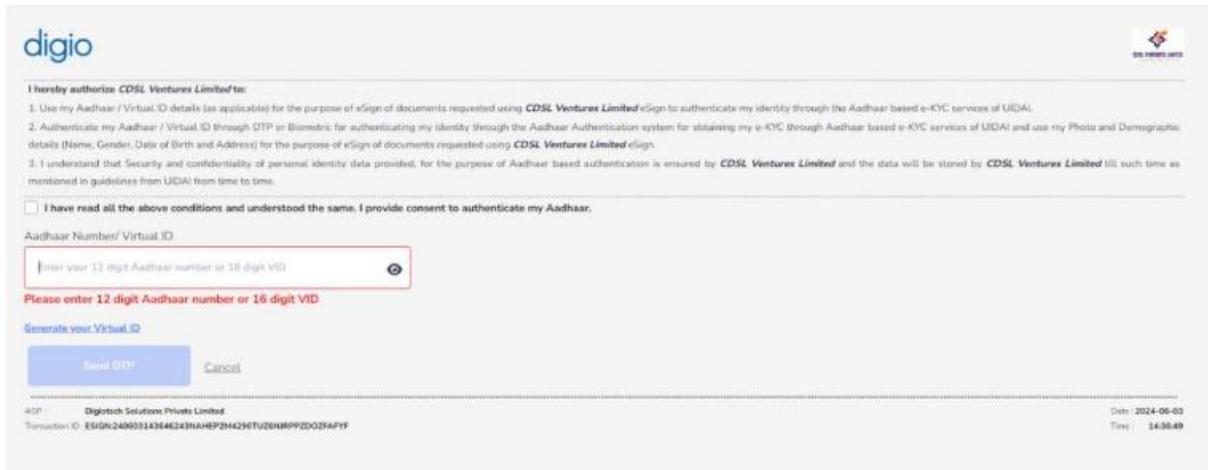


Click on "Login with Google" if the same email ID is already logged in on the system or mobile. Otherwise, click on "Send code to Email".



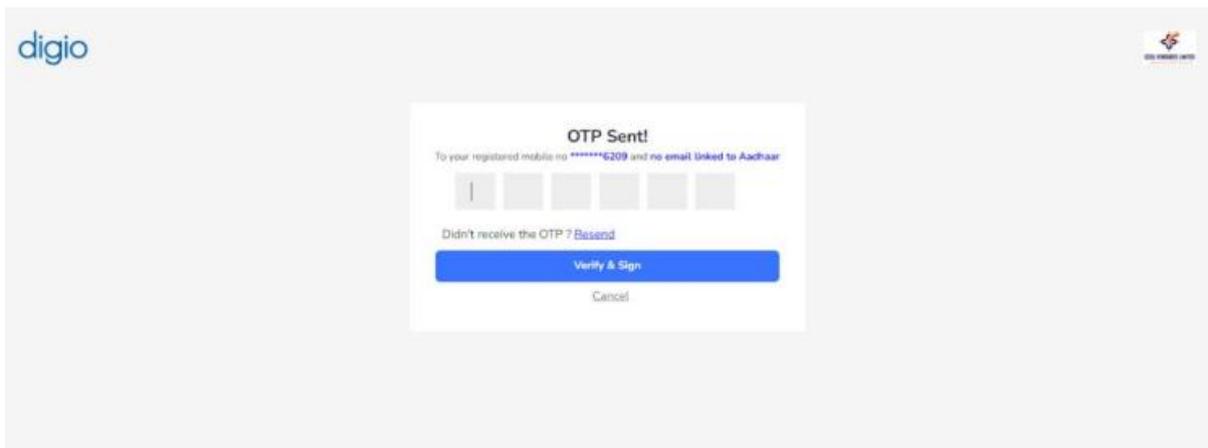
You will receive a security code at the email ID you provided during email verification.

PDF will be displayed here before E-signing. Check it and then proceed with the E-sign.

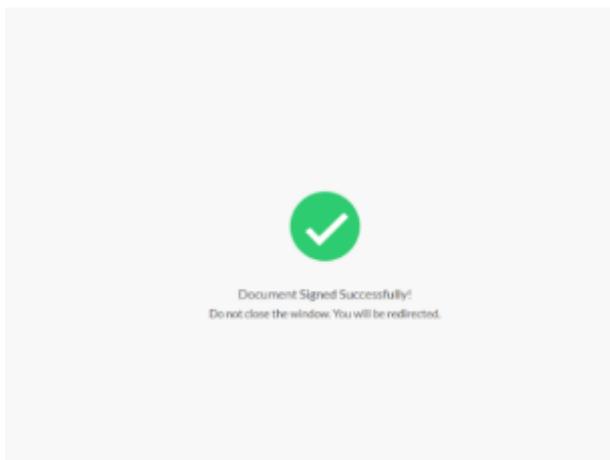


The screenshot shows the Digio e-signing consent screen. At the top left is the Digio logo, and at the top right is the UIDAI logo. The main text reads: "I hereby authorize CDSL Ventures Limited to: 1. Use my Aadhaar / Virtual ID details (as applicable) for the purpose of eSign of documents requested using CDSL Ventures Limited eSign to authenticate my identity through the Aadhaar based e-KYC services of UIDAI. 2. Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) for the purpose of eSign of documents requested using CDSL Ventures Limited eSign. 3. I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by CDSL Ventures Limited and the data will be stored by CDSL Ventures Limited till such time as mentioned in guidelines from UIDAI from time to time." Below this is a checkbox labeled "I have read all the above conditions and understood the same. I provide consent to authenticate my Aadhaar." which is currently unchecked. Underneath is a text input field for "Aadhaar Number/ Virtual ID" with a placeholder "Enter your 12 digit Aadhaar number or 16 digit VID" and a red error message "Please enter 12 digit Aadhaar number or 16 digit VID". Below the input field is a "Generate your Virtual ID" section with a "Send OTP" button and a "Cancel" link. At the bottom, there is an ASP ID: "Digitech Solutions Private Limited" and a Transaction ID: "ESIGN2400314346431NAHEP2M426TU20NR9PZDQZFAFYF". The date is "2024-06-03" and the time is "14:36:49".

Enter the same Aadhar number that you verified in the flow and proceed.



The screenshot shows the Digio OTP Sent verification screen. At the top left is the Digio logo, and at the top right is the UIDAI logo. The main heading is "OTP Sent!". Below it, the text reads: "To your registered mobile no *****6209 and no email linked to Aadhaar". There is a numeric input field with a vertical cursor in the first position. Below the input field is a link: "Didn't receive the OTP? Resend". At the bottom, there is a large blue "Verify & Sign" button and a "Cancel" link.



Closure Process Completed